Books
Basic form for a book entry is 1-Author’s last name, followed by a comma and the first name and middle initial, ending with a period. 2- Year of publication followed by a period. 3- Title of book italicized ending with a period. 4- Place of publication, followed by a colon and name of publisher ending with a period.

One Author

Two Authors

Print Journal Articles
Basic form for a journal article is:
(1) Author’s last name, followed by a comma and the first name and middle initial ending with a period. (2) Year of publication followed by a period. (3) Title of article in quotations and ending with a period inside the closing quotation mark. (4) Name of journal in italics. (5) Volume number followed by colon, page number(s) and period.

Use the issue number following the volume number in parenthesis or exact date for journal article prior to the volume number for journals that do not number pages consecutively within a volume.

One Author

Two or More Authors
Newspaper & Magazine Articles in Print:
Basic form for a newspaper or magazine entry is:
(1) Author's last name, followed by a comma and the first name and middle initial, ending with a period. (2) Year of publication followed by a period. (3) Title of article in quotations and ending with a period inside the closing quotation mark. (4) Name of newspaper/magazine in italics. (5) Date of publication followed by a comma. (6) Page number of article within the publication ending with a period.

Magazine
Jana, Reena. 2000. "Preventing culture clashes - As the IT workforce grows more diverse, managers must improve awareness without creating inconsistency." InfoWorld, April 24, pp. 95.

Newspaper

Articles Retrieved from a Database:

Web Site
(http://www.asanet.org/members/socwkshp.html).

Need help? Contact a librarian:
(630) 466-7900, ext. 2396 (Sugar Grove) or (630) 801-7900, ext. 4624 (Aurora) (630) 870-3966 (Aurora Fox Valley) reference@waubonsee.edu Or chat using 'Chat with Library Staff' button.